



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

**THAKUR SHOBHA SINGH GOVT. COLLEGE,
PATHALGAON**

JASHPUR ROAD PATHALGAON

496118

www.tssgovtcollege.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

June 2021

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Thakur Shobha Singh Govt. College, Pathalgaon is one of the oldest govt. college situated in the rural and tribal area of Jashpur district of Chhattisgarh state. It is a co-educational institute which is dedicated to provide quality higher education in this socially and economically challenged place. The college was established by the department of higher education, Madhya Pradesh in 1984 with only Arts and Commerce programme at UG level. College is named after father of the contemporaneous visionary MLA Shri Rampukar Singh, who donated his own land to fulfill his dreams of having higher education in this backward area. Formerly it was affiliated to the Guru Ghasidas University, Bilaspur (1984 to 2007). Now college boasts of programmes in B.A., B.Com. and B.Sc., M.Com, M.A.Sociology and DCA under affiliation of Sant Gahira Guru Vishwavidyalaya, Ambikapur. The institution is fully aware of its heightened responsibility of providing education as well as to empower these young students and makes all possible efforts to motivate these students towards stairs of success.

Vision

Vision: The Vision of the College is to improve the quality of higher education in Arts, Commerce and Science, serve the social needs, uplift the academic standards of the regional youth and foster a sense of discipline and dedication to work. We inculcate national and human value through curriculum and other social activities.

Mission

Mission: The mission of the college is to provide quality education to the students of the Pathalgaon, Jashpur district and prepare them to be good citizens. Our main target to make the students self-sufficient, self-reliant and capable to meet present and future challenges.

Objectives:

- To make students educationally, morally and spiritually strong enough to face the challenges of the real world.
- To strive for the upliftment of the students of the rural and urban background through the provision of sound and credible information and knowledge.
- To improve the quality of education and apply new learning process.
- To encourage students to look beyond the boundaries of text books and discover something new themselves.
- To develop a connectivity between students and society through education.
- To promote education among the weaker section of the society including ST/SC/PH/Minorities and other.
- Beside the academic activities sports facilities provides to students.
- To work towards making the students confident and competitive through organizing exposure-oriented programmes like debates and group discussions.

- The Vision, Mission and objectives are made known to the students, teachers, staff and other stakeholders through college website, prospects, alumni association, student meeting, parents meeting, annual report presentation and display in the college campus.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Our college campus is large and attractive with 17 Acres of land.
- Clean, eco-friendly and peaceful campus giving a perfect ambience for learning.
- Well qualified, senior, well experienced competent and dedicated faculty members. Most of faculty members have more than fifteen years of teaching experience.
- Team work, dedication and harmony among staff members.
- Decentralized Administration with delegated authority up to department head level resulting in quick decision making process.
- The college building has library, lecture halls, two playgrounds, open mini indoor stadium and open gymnasium.
- Admitting most of the applicants belonging to SC and SC category.
- Efficient, effective and committed Management.
- Students of get scholarships under different schemes.
- Remedial support to weak students.
- Adequate laboratory infrastructure to run UG programs.
- CCTV camera for safety and security.
- Active NSS and NCC units.

Institutional Weakness

- Serving in tribal, rural area under limited resource is challenging.
- Vacant sanctioned posts affect the academic progress/ development.
- Irregular attendancedue to poor transport connectivity in rainy season and involvement of the students in farming.
- Lack of research Lab, auditorium and staff quarters.
- Lack of post graduate courses in science.
- Collaboration between industries and college yet to be developed.
- Low connectivity of internet.

Institutional Opportunity

- The institution has a huge potential for growth. As the only government higher educational institution in this place, we offer almost all subject to opt for higher education.
- The college has the potential and immense scope for new courses.
- Scope to do Research projects.
- Demand of career oriented courses for students.
- Develop consultancy services to provide the expertise of faculties to society.

Institutional Challenge

- Most of the students are from rural background and it is a challenge to bring them to mainstream.
- To provide advance facilities in laboratory is big challenge due to lack of funds.
- To encourage research and innovative aptitude amongst students.
- To prepare students for service, self-employment and entrepreneur are the challenges.
- It is necessary to cultivate critical and analytical thinking and develop a passion for consciousness towards society.
- Sudden growth of technical and professional education and no corresponding change in school education, so the quality of entry into higher education is in question.
- Continuous need to revise the course content and high redundancy rate of the available resources/opportunity/technology.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The college is affiliated to the Sant Gahira Guru Vishwavidyalaya, Ambikapur. We offer B.A, B. Sc (Biology & Mathematics), B. Com, courses at under graduate (UG) level and Sociology and commerce at post graduate (PG) level. College has started Diploma in computer application (DCA) from 2017 by self finance (Jhanbhagidari) fund. The University curriculum is strictly followed by the institution. We encourage the holistic development of students instilling moral, social and ethical values to make them socially responsible citizens. The main aim of the our college is to provide quality education to students and at the same time the college also attempts to empower its students with skill which can help them in future.

The syllabus of courses are prepared by the Board of studies of the Sarguja University, Ambikapur (C.G.) and implemented by the college. The University caters to the needs of the students and includes courses that raise employability. The syllabi are of high standard and enable the students to gain rich, vast and profound knowledge and information. Activities to be done in the session is decided by IQAC meeting. Workshop and seminars are organized in the college for the up gradation of both faculty members and students. Holistic education is the need of the society, so the college has active units of NSS, NCC, Science club, career counseling cell, ST/SC cell, and Women's cell and so on. Environmental science, Foundation course of Hindi and English language are compulsory subjects at the UG level. Suggestions of stakeholders/members from alumni, industry, and university are gathered by the college and finally adopted and implemented in the college.

Teaching-learning and Evaluation

The college follows a very transparent student admission process. Admissions in all courses/programmes are made as per the government/university guidelines. The admission is done entirely on the basis of merit at UG and PG level maintaining full transparency by admission committees. All the important information related to admission is provided in the college Brochure, on the website and on notice boards. The reservation policy of the government for SC/ST/OBC/Physically challenged/ women/Achievers in sports and extracurricular activities, is followed strictly. Teaching diaries are periodically checked by the principal to monitor the curriculum covered. Special classes for advanced learners and remedial tutorial classes for slow learners are

arranged regularly. Internal assessment is done to monitor the progress of students. College organizes programs to sensitize the faculty and students on gender and environmental issues. Communal harmony is observed in the college. The college offers a well-organized system for the all-round development of students coming from diverse fields and localities. Ignition program at the beginning of each session help students to learn about the courses, the objectives, infrastructural facilities and the traditions of the college. Remedial classes are conducted to assist students from SC/ST/OBC/Minorities/Slow learners. Teaching plans, syllabus and evaluation process are explained to the students class wise by the faculty members besides the induction program. Faculty members take classes properly as per central time-table and maintain a daily diary, they use generally the traditional lecture, talk and chalk method in most of the theory classes, however presentation through LCD projector and model demonstration are being used whenever required. The college has a total number of five regular faculty members and four guest faculties. The faculty members are highly qualified, devoted, sincere and industrious. They regularly attend workshop and seminars, gain vast knowledge and information and share it with students. The college has an internal examination cell which organizes different unit tests and Sessional Tests and Pre-final exam for students. The results of the students are analyzed in depth to evaluate the performance of students.

Research, Innovations and Extension

In our college research is the field that needs a lot of improvement. Among faculty three teachers have Ph. D. degree and two teachers are registered for Ph.D. Faculty members participate and present research papers in national and international conferences time to time. We have research committee which promotes research culture and develops awareness amongst the faculty members and students so as to encourage them to participate in seminars and workshops.

The college has NSS wing and NCC for students as extension activities to sensitize students to the social issues and contexts. Faculty members actively participate with students in the activities of NSS and NCC to promote health hygiene, cleanliness and environment awareness amongst the rural mass. Camps for Blood donation, Aids awareness programmes, and Voter awareness are organized periodically. Educational tours, Social and economic surveys, industrial visits are done. The college also celebrates various international days viz. Constitution Day, National Festival, Ozone Day, Yoga Day, Teachers Day, Hindi Day, Science Day, Swami Viveknand Jayanti, various other programmes like, are celebrated in the college.

Infrastructure and Learning Resources

The college has a big campus of 17 acres. Pathalgaon belongs to rural and tribal areas and is about 103 km from away Jashpur City. College building has 14 class rooms and lecture hall as well. There is a well furnished and decorated principal's chamber. There is a library building having around 26500 books of different subjects with facility of reading rooms during library time. The college has separate washrooms for girls and boys and facility for providing clean drinking water. Sports is a very important component of education as it adds to the overall personality and character development of students. The college has two big playgrounds for outdoor games such as volleyball, kho –kho, kabaddi, cricket, and athletic activities. College also has an open mini indoor stadium for badminton and table –tennis and an open gymnasium in the campus. The maintenance of the infrastructure is done by the Public Works Department (PWD) Pathalgaon. Our college has internet facility for work of office, principal and staff and we are planning for fully Wi-Fi campus. We have some class rooms equipped with LCD projector for computer aided teaching to enrich the teaching learning experience with audio visual effect.

Student Support and Progression

College takes sufficient welfare measures to support students. The college has a student council, representing the voice of students, and serving as a link between the principal and students. The website and college brochure provide all necessary important information. SC, ST, OBC and below poverty line students are given the benefit of scholarship. There are different cells and committees for the support and help of students. Career Counseling Cell to choose better Career for both personal and professional growth, Discipline committee to prevent ragging and harassment and maintain code of conduct, ST-SC cell, differently abled and minority cell to assist students, Women's cell to take care of issues related to girls and empowering them, Grievance Redressal Cell to resolve problems raised by students. Participation of students in extra and curricular activities is promoted by the faculty members. Students participate enthusiastically in speech, poster, essay, debate, rangoli and games competitions. Cultural events are a part of the varied activities that students are involved in and they are able to perform well. Students securing positions in various competitions are given certificates every year. Faculty strives for academic excellence through innovative method of teaching and take special tutorial for weak students. College has an active Alumni Association which supports and contributes in the development of college.

Governance, Leadership and Management

College is achieving new heights under the able guidance of the Principal who is committed to accomplish vision and mission of institute. The Principal coordinates various committees of college and ensures proper implementation of action plans. The principal, Head of Departments, internal examination cell, different committees and IQAC work together with all faculty members and support staff to ensure the smooth functioning of the college. Head of the institution encourages faculty to participate in orientation, refresher and faculty development programme, seminars and workshops to upgrade their knowledge and skills. Every year feedback from students, alumni and parents are taken regarding quality of education, facilities, teachers, syllabus and result. Obtained feedback is analyzed by the committee and proper action is taken to improve the area where college is lacking. There is purchase committee, Janbhagidari samiti, and internal audit committee for planning and allocation of financial resources and insurance of transparency in financial management of the institution. The income and expenditure of the institution are subjected to external audit as well. IQAC plays an important role in overall development monitors continuous improvement of quality and achieving academic excellence.

Institutional Values and Best Practices

The college is very conscious about instilling core universal values social and responsibility in the young minds. College organizes and celebrates days such as Independence day, constitution day, teacher's day, ozone day, national youth day, NSS day, NCC day to seed patriotism, national unity, understanding of constitution, respect for each community and religion. College is also concerned about making campus eco-friendly. College takes initiatives for greenery of campus like planting plants and trees, pedestrians for walking. Water conservation is done through rain water harvesting by soak pits and by minimizing wastage of water. Solid waste is managed by reducing, reusing and recycling as much as we can in limited resources. We take energy conservation and minimization measures by switching off lights and fans when not in use. Power efficient LED bulbs are installed in all the classrooms. Efforts for gender sensitization is made through various functions to ensure equality among boys and girls. Girls are provided safety and security, there is a common

room for girls. Ramps are made for differently abled students. College has developed some of the practices which are found to be beneficial for students. We organize seminar series by students to promote their representation skills. The college selects all-rounder students who perform well in academics, extracurricular activities and sports and given incentives in annual function which encourage students to participate in all the activities of college and also plays an important role in their personality development.

NAAC

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	THAKUR SHOBHA SINGH GOVT. COLLEGE, PATHALGAON
Address	Jashpur Road Pathalgaon
City	Pathalgaon
State	Chhattisgarh
Pin	496118
Website	www.tssgovtcollege.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	Nand Kishor Oraon	07765-299101	9424183858	07765-299101	tsspathalgaon@gmail.com
IQAC / CIQA coordinator	Rakesh Kumar Kurre	-	9753223362	-	kurre.rk@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
Date of establishment of the college	01-01-1984

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Chhattisgarh	Sant Gahira Guru Vishwavidyalaya Sarguja	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	16-02-1993	View Document
12B of UGC	16-02-1993	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No
--	----

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Jashpur Road Pathalgaon	Tribal	17.51	25815

2.2 ACADEMIC INFORMATION

NAAC

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Hindi Bhasha English Lang Sociology History Political Sci Eng Lit Hindi Lit Economics Evs	36	Twelfth	Hindi	240	218
UG	BSc,Hindi Bhasha Eng Lang Evs Chemistry Botany Zoology Physics Mathematics	36	Twelfth	Hindi	160	152
UG	BCom,All Compulsory Subject	36	Twelfth	Hindi	80	73
PG	MA,M A Sociology All Compulsory Courses	24	Graduation	Hindi	30	30
PG	MCom,M Com All Compulsory Subject	24	Graduation	Hindi	30	13

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	1				0				13			
Recruited	0	0	0	0	0	0	0	0	9	2	0	11
Yet to Recruit	1				0				2			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				18
Recruited	6	2	0	8
Yet to Recruit				10
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				3
Recruited	2	0	0	2
Yet to Recruit				1
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	3	0	0	3
M.Phil.	0	0	0	0	0	0	3	2	0	5
PG	0	0	0	0	0	0	9	2	0	11

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	1	0	0	1
PG	0	0	0	0	0	0	2	1	0	3

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
		2	1	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	444	0	0	0	444
	Female	661	0	0	0	661
	Others	0	0	0	0	0
PG	Male	13	0	0	0	13
	Female	52	0	0	0	52
	Others	0	0	0	0	0
Diploma	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	39	43	40	43
	Female	32	40	44	60
	Others	0	0	0	0
ST	Male	173	176	200	196
	Female	220	245	229	282
	Others	0	0	0	0
OBC	Male	67	69	85	83
	Female	91	120	126	144
	Others	0	0	0	0
General	Male	36	30	45	48
	Female	60	49	55	66
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		718	772	824	922

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
133	133	133	126	116
File Description		Document		
Institutional data prescribed format		View Document		

1.2

Number of programs offered year-wise for last five years

2019-20	2018-19	2017-18	2016-17	2015-16
05	05	05	05	05

2 Students

2.1

Number of students year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
922	824	772	718	642
File Description		Document		
Institutional data in prescribed format		View Document		

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
00	00	00	00	00

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
189	121	143	131	88

File Description	Document
Institutional data in prescribed format	View Document

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
11	11	11	09	08

File Description	Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
38	38	38	38	38

File Description	Document
Institutional data in prescribed format	View Document

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 15

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
1.47	1.79	8.93	9.14	125.9

4.3

Number of Computers

Response: 07

NAAC

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

The curriculum conducted in the college is entirely focused on the intellectual personality and employment based skill development of the students according to the needs of society. The main objective of the college is to have holistic development of all the children seeking admission, consequently the academic and non academic staff of the college directly and indirectly committed to provide all the necessary facilities to the students.

- **Planning of curriculum** - Our college is the affiliated to Sant Gahira guru University, we do not have any autonomy to frame the curriculum of our own. As per the academic calendar of the university, the college prepares its action plan at the beginning of the session.
 - The principal of the college calls the meeting of faculty members to discuss the plans for effective implantation of the curriculum of the college for the whole session. The university calendar is closely incorporated to deploy action plans of the college.
 - IQAC plays very important role in planning the whole curriculum of the session. Different committees are formed and their coordinators are made for the whole session and IQAC regularly monitors their work and ensures different academic activities are performed within the framed time.
 - The curriculum is also amended from time to time by the central board of studies to suit the demands of time. Environmental studies have also been included in the first year undergraduate course by the central board of studies, which aims to make students aware of environmental education and motivate them for conservation and promotion of environment.
 - Admission committee ensures a very transparent student admission process. Admissions in all courses/programmes are made as per the government/university guidelines.
 - Appointment of guest lecturer is done timely and properly according to the instructions and directions of the University. Scrutiny committee sort out applications received for the posts by strictly following the guidelines of the university.
 - Institution chalks out suitable time table for each faculty at the very beginning of the session. Time table is properly displayed on the notice board for students. Time table includes library, sports and tutorial along with subjects.
- **Documentation** – All the meetings held by IQAC, principal and HODs of departments are registered in separate registers. Circulars issued by the principal are properly documented. Daily diary and attendance registers are duly signed by the principal at the end of every month. College committees maintain records of their work.

File Description	Document
Upload Additional information	View Document

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

The college is determined to follow the curriculum designed by the university. We have to follow the curriculum of the university which is declared at the beginning of the session in advance and the same is circulated to the college for proper implementation.

- **Implementation of academic calendar-** All the academic staff of the college performs their academic work following the prescribed curriculum. And through various curricular collaborative activities, a conducive environment for developing a sense of social responsibility and scientific outlook is provided to the students.
- At the beginning of the session, the university calendar is circulated to the faculty members and displayed on the notice board for students.
- Admission committee follows university guidelines in admission procedure. Category wise merit list of selected first year students is displayed in the notice board. After first list second and third list is made until seat is full. As per guidelines admissions are taken in the month of June and July and admissions are closed within stipulated time, and at the end complete record of the admissions is sent to the University for the Further Action. There is a help desk in college to help students at the time of admission.
- For example the academic activities like-commencement of the classes, unit test, sport activities, cultural activities, NSS, NCC, Science club, annual function, formation of the student council etc are performed within the framed time table and curriculum of the university.
- Faculty takes classes according to time table and puts effort in completing syllabus within prescribed time duration. Faculty are strictly instructed to maintain attendance register and daily-dairy on regular basis and get it signed by the principal.
- Students regularly attend theory with practical classes and maintain practical records. First year students do field work and prepare project files for environmental studies. Students of all classes also give seminars.
- Post graduate students perform social outreach programmes, project work and give seminar as per mentioned in their syllabus. Under the supervision of Internal exam committee; internal tests, internal examinations such as quarterly, half-yearly and pre- final exam are regularly being conducted by the faculty. Results of all the internal assessment are being tabulated and maintained in the register.
- NCC and NSS has extracurricular program. The aims of NCC are to create a sense of patriotism among the youth by developing leadership capacity and disciplined lifestyle and working for the citizens of the country. NCC has a major objective in developing appropriate approaches to career building in the field of Army, Navy, and Air force. Students studying in the college learn the disciplined lifestyle by participating in the National Cadet Corps (NCC). And all the students learn personality development and human values by joining various programs of (NSS) National Service Scheme conducted in the college.
- Sports club has been formed in the college. According to time table mentioned in the academic

calendar set by the government, sports are organized every year like football, kho-kho, kabaddi, tennis ball, discus throw, shot put etc.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

Response: B. Any 3 of the above

File Description	Document
Institutional data in prescribed format	View Document
Details of participation of teachers in various bodies/activities provided as a response to the metric	View Document

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 33.33

1.2.1.1 Number of Programmes in which CBCS / Elective course system implemented.

Response: 02

File Description	Document
Institutional data in prescribed format	View Document

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 1

1.2.2.1 How many Add on /Certificate programs are offered within the last 5 years.

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	01	0	0

File Description	Document
List of Add on /Certificate programs	View Document

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years**Response:** 0.03**1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	1	0	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	View Document

1.3 Curriculum Enrichment**1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum****Response:**

- The important objective of education is to make all around development of students. In addition to reading the prescribed curriculum in our college, various activities are conducted to develop moral, gender equality, human values environmental value of the students.
- To develop moral human values in students, various great men like Gandhi Jayanti, Swami Vivekananda Jayanti, Teachers Day, Dr. Bhimrao Ambedkar Jayanti, Children`s Day, Guru Nanak Jayanti, Guru Ghasidas Jayanti etc, are celebrated with enthusiasm in our college. Every year on the day of Basant Panchmi, worship of Maa Saraswati is done in the college. This leads to development of devotion and moral values in children.
- Human rights are prime concern for us. For this there is an-anti ragging cell which is vigilant. In the

history of this institution, any incident of ragging has never occurred.

- The local legal authorities are invited to the college to deliver guest lectures for legal awareness to the staff and students.
- In the first fortnight of July, the program of plantation runs in the college per year. The program consists largely of contingents of NSS and NCC, which create awareness among the children for the protection and promotion of the environment and the motivation to sustain the quality of the environment. Specially environmental studies as a compulsory subject at the under graduate level
- Promotion of public welfare programs of the government and various programs for the development of fallings of community in the students is organized. rallies
- Our college is run by a co-educational system in which boys and girls receive education together in an educational environment. Various programs based on gender equality, workshops and seminars are organized in the college to remove emotional separation between boys and girls.

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 5.13

1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
07	07	07	07	05

File Description	Document
MoU's with relevant organizations for these courses, if any Average percentage of courses that include experiential learning through project work/field work/internship	View Document

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year

Response: 51.74

1.3.3.1 Number of students undertaking project work/field work / internships

Response: 477

File Description	Document
List of programmes and number of students undertaking project work/field work/ /internships	View Document

1.4 Feedback System

1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2) Teachers 3) Employers 4) Alumni

Response: B. Any 3 of the above

File Description	Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View Document

1.4.2 Feedback process of the Institution may be classified as follows: Options:

1. Feedback collected, analysed and action taken and feedback available on website
2. Feedback collected, analysed and action has been taken
3. Feedback collected and analysed
4. Feedback collected
5. Feedback not collected

Response: A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
Upload any additional information	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 109.11

2.1.1.1 Number of students admitted year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
540	540	540	718	642

2.1.1.2 Number of sanctioned seats year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
570	570	570	540	500

File Description

Institutional data in prescribed format

Document

[View Document](#)

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 0

2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
351	351	351	331	311

File Description

Average percentage of seats filled against seats reserved

Document

[View Document](#)

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

Institute believes in providing equal opportunities to all students for their holistic development. For this purpose learning levels of all the students are identified and actions are taken accordingly.

- **Identification of learning levels of students** - The learning levels of the students were assessed on the basis of student teacher interactions in classrooms and marks obtained in unit tests, performance in internal exams and main exam. We identify slow learners and advanced learners and organize special programmes to enhance their learning abilities.
- Induction programme is held every year at the beginning of the session for fresh students to make them acquainted with the new environment of the institute, help them build bonds with other students and faculty members and give them a positive sense of larger purpose and self-exploration. Since the education pattern and system of the higher education is new to them, so teachers provide necessary information about the pattern of the examination and other activities in introductory classes.
- **Mode of action for slow learners**- Weaker students and slow learners are identified and given extra attention with the intention to make them able to catch up with other students of the class.
 - During whole academic session teachers are motivated to make relaxing environment in classrooms, so that students can ask questions freely and can approach faculty whenever they want consultation for their problems.
 - We take remedial classes subject wise once in a week for slow learners and give special attention to the area in which student is lagging. They are motivated to seek help any time during college hours or in after class without any hesitation.
 - Faculty members also try to understand the main cause of problem by personal counselling. We use methods other than regular teaching such as presentation involving animation or videos etc. to help them grasp the concept. We track their performance throughout the session by unit tests and internal exams and work accordingly.
 - **Mode of action for advanced learners** - Likewise we also promote advanced learners to enhance their talent by involving them in different activities of the institution.
 - We provide them advanced reference books to deepen their knowledge. Advanced learners are provided with extra reading material and useful internet linkages to support and supplement their learning outcomes.
 - Class representative are selected from each class on the basis of highest qualifying marks, providing them opportunities for their overall development.
 - In the absence of teacher they can also act as a peer teacher to engage class. We also involve them in helping slow learners by group study. We provide plenty of chances to active students to involve in organisational activities of the institution.
 - Meritorious and active students are motivated by honouring them with certificates and trophy in annual prize distribution programme.

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 84:1

File Description	Document
Any additional information	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

- Institution ensures multidimensional learning experience of students through experience, participation and problem solving methodologies. In this aspect, the college conducts various activities time to time to encourage participative learning of students.

- **Experiential learning** - Following are the activities to enhance experiential learning in students.

- Educational tour is being organized every year for learning through experience. In 2016-17 students were taken to **Chaiturgarh**, in 2017-18 to **Kailash gupha , gullu waterfall**, in 2018-19 **Mainpath, Sitabengra gupha and golden island**, in 2019-20 to **Giroudhpuri dham**. Students also submitted reports based on what they have learned during the tour and their experiences.

P.G. Students have a paper of Social outreach and skill development under which they have visited Manish food factory, Kaushal Vikas Prashikshan Kendra, Bunkar Hathkargha Kendra, Raigarh Ambikapur Health Association (RAHA) Centre and Saraswati Cold Storage.

- Environmental project is given to each student of first year, which involves field work such as information (location, population, literacy percentage, vegetation and forest area, flora and fauna, drinking water sources) about their village and basic information about respective tehsil and state. Student also write report on Waste management, pollution, deforestation, renewable sources of energy etc.
- NSS and NCC units are very important pillars of the institution, which provides learning experiences. NSS organises one day and seven day camp where students learn to their own work and social work as well by donation of labour such as making ramps in schools, platform construction, land levelling, pond digging etc. and spread awareness in camping villages through cultural activities rallies.
- Students give seminars through blackboard and power point presentation and also involve in peer teaching.

- **Participative learning** - To nurture creativity and enhance learning experience of students they are motivated to participate in various programmes held by the college.

- Group discussions are held in classrooms to ensure their active participation. Essay writing, poster competition, speech competition, extempore, debate, general knowledge quiz, recipe competition, salad decoration, mehndi , rangoli, dance competition on various themes are organised.

- Number of sports completion such as race, long jump, discuss throw, javelin throw, shotput throw, badminton are organised every year during Annual sports programme .
 - Institution conducts various programmes such as Teacher’s day, Matdatadiwas, Samvidhan diwas, Sarswati puja, N.S.S day, N.C.C day in which appreciable number of students take part.
 - We organize workshop and seminar, guest lectures time to time. Students are motivated and guided to participate in it and they also ask questions, take part in open discussions and also share their experiences.
 - College also publishes its own magazine **PRAYAS** since 2016-17 in which students participate in writing articles, poems, stories reflecting their creativity.
- **Problem solving methodology** - group discussion in classroom related to some subject related problems help them to develop problem solving thinking. P.G. students are encouraged to write reports on research problems related to their subjects.

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

Institution promotes and supports faculty to use modern technology along with conventional teaching through green board to improve teaching learning experiences. Despite limited resources the institution provides level best exposure students to advanced knowledge and practical learning.

- Faculty are encouraged to use interactive and innovative methods for effective teaching and learning process using computers.
- Multimedia teaching aids L.C.D. projector are being used by several teachers to teach students through Power point presentations. Power points are enabled with animations to enhance effectiveness of the process
- Students are also motivated to give seminars through power point presentations.
- College has a computer lab, which can be used by the students in their spare time by the permission of the teacher.
- Due to location of college in remote area there is problem in networking of internet and range of Wi-Fi is short. So at present college doesn’t have well-furnished e- classrooms, but lack of e- learning is compensated by effective additional aids such as tours, industrial visits and project works.

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 84:1

2.3.3.1 Number of mentors

Response: 11

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	View Document
mentor/mentee ratio	View Document
Circulars pertaining to assigning mentors to mentees	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years	
Response: 26.32	
File Description	Document
Year wise full time teachers and sanctioned posts for 5years(Data Template)	View Document

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)				
Response: 4.04				
2.4.2.1 Number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years				
2019-20	2018-19	2017-18	2016-17	2015-16
0	1	0	1	0

File Description	Document
List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. and number of full time teachers for 5 years (Data Template)	View Document
Any additional information	View Document

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)
Response: 12.18
2.4.3.1 Total experience of full-time teachers

Response: 134	
File Description	Document
List of Teachers including their PAN, designation, dept and experience details(Data Template)	View Document

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

Response:

At college level—internal assessment of undergraduate students are conducted at college level. In each academic session four unit tests and three internal assessment exams (quarterly, half-yearly and pre-final) are organized by the college. Unit tests are organized by head of the departments of each subjects. Date and time of unit tests and units from which unit test is to be taken are displayed in notice board. Unit test is of 10 marks and time allotted is 45 minutes. According to the university calendar, date and time table of internal assessment examination is scheduled by the institution. We have Internal Assessment Committee in our college to continuously monitor the academic performance of the students through internal exams. Internal assessment Committee organizes meeting to chalk out time table for different courses and to discuss about the responsibilities to be given to the faculty for smooth conduction of exams. Before commencement of the internal assessment exam, time table of each programme is displayed on the notice board as well as circulated in the class rooms. Question papers of all the subjects are being submitted to the in charge faculty maintaining utmost confidentiality. Faculty were given exam duty to invigilate students during examination. The students are shown their copies after assessment and faculty discusses where students have made mistakes and how they can improve their writing pattern. Complete transparency is maintained during the Internal Assessment Exams conducted at college level.

Attendance of students and marks obtained by them in each unit test and internal exam are recorded in register and attested by the principal.

At University level – Internal assessment of post graduate students is controlled by the affiliated university because marks obtained are added to the final exam marks. Assignments and seminars are included in internal assessment. Topics for the assignments and seminars are allotted to every students by head of the department. Every information regarding internal assessment are displayed in notice boards to maintain transparency. Marks are given solemnly on the basis of performance without any prejudice. There is provision of revaluation by the university if students are not satisfied with the marks obtained.

2.5.2 Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient

Response:

External Examination – All the grievances related to external examination are dealt at university level.

When the final result is declared, the students have option to go for the process of revaluation in two subjects. They have to fill a form prescribed by university in which they mention their subjects for which they want to seek revaluation. The result of revaluation is declared within two or three months. If students have grievances regarding the question paper, a written complaint is to be given to Examination Body immediately after the exam. Then central superintendent of the college sends complaint letter to the University for further action.

Internal Examination – grievances related to internal examination are handled at college level. After internal exams the students have freedom to discuss the issues with the concerned teachers. They can personally interact with teachers if they are not satisfied with their marks and clear off their doubts. The college maintains complete transparency in its Internal Assessment procedures, so there is no reported cases of grievance till now.

2.6 Student Performance and Learning Outcomes

2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Response:

Programme outcomes-After completion of three years of degree courses, students are provided certificate of graduation in different streams. It enables them to be proficient in their concerning fields. It opens many ways for their career development and upgraded study. They become eligible to appear in various competitive exams and to aspire for higher level of studies. The students attain a good and exhaustive knowledge of the subjects taken up for study and their relevance to the modern scenario. They become efficient in all scholarly activities. The graduate degree course enables them to be proficient in major aspects of their livelihood and to develop an interest for being independent to face the challenges of life.

- The Students are provided opportunities to develop skills, positive qualities and competences which will aid them in their personal and professional development.
- Self Confidence
- Effective communicative skill
- Academic excellence with good command over the subject that they have studied
- Sense of ethics to inculcate universal human values such as peace, tolerance, non-violence, love, patriotism, social welfare etc. through healthy practices and community services. We make them aware of their social responsibility by involving them in extension activities conducted through Red Cross Unit and N.S.S. We cultivate the feeling of mutual respect among the students for all.
- Development of Leadership skill. It is our sincerest endeavour to ensure that our students along with getting quality education are also prepared to face the changing world scenario
- We try to nurture them into responsible citizens of the nation by involving them into programmes like ?Election Campaign under ?SVEEP Programme of Government, Swachh Bharat Abhiyan , gender issues and the like.
- Awareness about Environment and Sustainability.

File Description	Document
Upload COs for all Programmes (exemplars from Glossary)	View Document

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

Purpose of institution is to give outcome based education. Our college strives to fulfil programme and course outcomes of all the programmes and analyses how much outcome is attained during the session.

Evaluation of attainment of outcome based on final exam result - college faculty gives their best for output in the form of maximum passing percentage of students. Overall performance of the college is analyzed by the number of students passed in the main university exam. Programme wise and Subject wise data of students appeared and passed in the exam is collected and percentage of passed students is calculated. On the basis of these data result of the college is evaluated. Pass percentage of students has increased comparatively during last five years, giving more students opportunities of higher studies and hence increase chances of their employment.

Evaluation of attainment of outcome based on feedback and participation of students in extracurricular and extension activities – outcome is also evaluated by collecting feedbacks from the students, parents and alumni and analysing it. Feedback of students, alumni and parents are taken into consideration to improve teaching technique and focus on areas in which college is lacking participation of students in various co-curricular and extension activities. We also compare number of students participating in extracurricular activities, NSS and NCC each year as course outcome.

2.6.3 Average pass percentage of Students during last five years

Response: 90.94

2.6.3.1 Number of final year students who passed the university examination year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
189	121	143	131	88

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
199	145	162	136	96

File Description	Document
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process	
Response: 3.36	
File Description	Document
Upload database of all currently enrolled students (Data Template)	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description

Document

List of endowments / projects with details of grants

[View Document](#)

3.1.2 Percentage of teachers recognized as research guides (latest completed academic year)

Response: 0

3.1.2.1 Number of teachers recognized as research guides

3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 0

3.1.3.1 Number of departments having Research projects funded by government and non-government agencies during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

3.1.3.2 Number of departments offering academic programmes

2019-20	2018-19	2017-18	2016-17	2015-16
6	6	6	5	5

File Description	Document
List of research projects and funding details	View Document

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

- Help desk has been established to help/support students.
- The workshops are organized to guide the student's carriers.
- Workshops are organized for success in university annual examination and semester examination.
- To improve exam results, unit examinations, quarterly examinations and half yearly examinations are conducted, resulting in better college exam results.
- To develop the spirit of intellectual development and competition of students essay writing, question forum, science quiz, rangoli competition, poster competitions are organized.
- The college level and sector level sports competitions are organized for physical development of students.
- Through the seminars and YouTube bringing innovations in the educational system among the students.
- College organizes educational tour every year to study the Geographical location of the place and to study Flora found in that place.
- Students of M.Com and M.A. are taken to nearby small scale and cottage industries, tea bagan for social outreach and given information about these industries.
- To increase interest in students and for their personality development, guest lectures are organized time to time.
- Workshops are organized to bring awareness among students towards NSS/NCC/Sports.
- Workshops are organized on Female harassment, Ragging, Human trafficking, and Traffic rules under legal literacy among the students.

3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years

Response: 1

3.2.2.1 Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	1

File Description	Document
Report of the event	View Document
List of workshops/seminars during last 5 years	View Document

3.3 Research Publications and Awards

3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years	
Response: 0	
3.3.1.1 How many Ph.Ds registered per eligible teacher within last five years	
Response: 03	
3.3.1.2 Number of teachers recognized as guides during the last five years	
File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	View Document

3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years				
Response: 1.8				
3.3.2.1 Number of research papers in the Journals notified on UGC website during the last five years.				
2019-20	2018-19	2017-18	2016-17	2015-16
4	0	2	4	8
File Description	Document			
List of research papers by title, author, department, name and year of publication	View Document			

3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years
Response: 0

3.3.3.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
List books and chapters edited volumes/ books published	View Document

3.4 Extension Activities**3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.****Response:**

- Our college has an active NSS unit. It organizes one-day and seven-day annual camps in nearby villages and their volunteers interact with the villagers and create awareness for Swachh Bharat, health, hygiene, election process, literacy etc, through rallies, road shows, cultural activities, slogans, banners etc.
- The NCC cadets frequently conducts awareness programme regarding Swachh Bharat, health, hygiene, election process, literacy etc, through bicycle rally, road shows, slogans, banners etc.
- NSS and NCC actively participate in the execution of extension and outreach programmes.
- College staff and students organize tree plantation programmes to create environmental awareness and to maintain greenery of the campus.
- College had organized a Blood donation camp with collaboration of CSC hospital Pathalgaon.
- NSS volunteers are involved in social work by cleaning of Water recourses like ponds, near of hand pumps, school campus etc.
- NCC cadets organize cleaning programmes in hospital campus and Tahsil office of Pathalgaon on the occasion of NCC day.
- NSS volunteers and NCC cadets help in Pulse Polio programmes in their own villages.
- These extension and outreach programmes have a long lasting impact on the minds of the students in bringing out a sense of responsibility and humanitarianism in them.
- Electoral awareness is also created for the students, especially new voters and in the society also by promoting their participation in SVEEP activities.
- Volunteers of NSS maintain human values through social service activities of NSS.
- NCC cadets organize awareness rallies for AIDS, blood donation, prohibition of alcoholism.
- Students are also actively involved in SVEEP (Systematic Voters Education and Electoral Participation) to create awareness for election among the youth and rural communities. Student representatives function as campus ambassador for SVEEP.

3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years**Response:** 0**3.4.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description**Document**

Number of awards for extension activities in last 5 year

[View Document](#)**3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., during the last five years (including Government initiated programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. and those organised in collaboration with industry, community and NGOs)****Response:** 19**3.4.3.1 Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
07	03	03	03	03

File Description**Document**

Number of extension and outreach Programmes conducted with industry, community etc for the last five years

[View Document](#)**3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years****Response:** 40.9**3.4.4.1 Total number of Students participating in extension activities conducted in collaboration**

with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
663	245	251	241	236

File Description	Document
Average percentage of students participating in extension activities with Govt or NGO etc	View Document

3.5 Collaboration

3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year

Response: 0

3.5.1.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship	View Document

3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years

Response: 0

3.5.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
e-Copies of the MoUs with institution/ industry/corporate houses	View Document

NAAC

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

The college has adequate infrastructure in the campus for facilitating the process of teaching and learning. The college has following physical facilities:

- Our college has 01 principal chamber with attached toilet and a strong room for keeping confidential materials like final exam question papers and sealed answer sheet bundles. It has 01 Xerox machine, 01 computer and a LED TV screen for viewing footages of CCTV cameras.
- College has 02 staff rooms , 02 office (office-01 and office -02) office- 01 is used for admission process, exam form submission and issuing TC; office-02 is mainly for official work. It has two computers and printers with scanners. There is also an attached store room for storage of files, registers, answer sheets, official papers etc.
- College has 14 classrooms with green boards. Total sitting capacity of classrooms is approximately There are 04 laboratories, each for physics, Chemistry, Zoology and Botany (Botany lab is also used as classroom).
- There is 01 hall which is used for organising college functions. It can accommodate almost 100 people. It has a projector screen and a small store room for storage. There is 01 computer room with 05 computers.
- There are separate rooms for NCC, NSS and Sports. There is 01 girls' common room and 02 girls' toilets and 02 boy's toilet.
- There are two water coolers with water purifiers for drinking water facility.
- There are 32 cctv cameras in college campus at different location for invigilation.
- College owns 01 library building with approximately 26,500 books. It has one corridor, 04 rooms, and 03 toilets.

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

College campus has sufficient space for cultural and sports activities to groom students

Facilities for sports

There are 02 Outdoor playgrounds in the college campus. One playground(150 x 150 m) is for kabaddi, kho-kho and cricket and other playground has area (100x120m) with sitting area is used for games like football, volleyball and athletics. Students occasionally play games in these playground.

College has well furnished open mini indoor stadium with wooden flooring. It has three badminton courts and two table tennis courts. 01 changing room and two bathrooms. We have successfully organised sector

level badminton competition in that stadium.

01 open gymnasium building is constructed by district administration in college campus, which is used by the students regularly.

College has various sports material such as discuss, shot put, hammer, javelin, carom board with set, volley ball net and ball, table tennis bat and ball, badminton net and racket, football, cricket bat ball and kit. These materials are issued to desirous students time to time.

Occasionally services of local physical training instructor are taken for training of sports activities.

Every year annual sports day is organized and students participates in various sports activities with great enthusiasm.

Facilities for cultural activities

There is 01 concrete stage/platform for cultural activities which is used for organising annual function, functions of NCC and NSS. Yoga is also performed on this stage on the day of international Yoga day.

There is also a seminar hall where seminar, workshop, academic and small cultural functions are organized.

There are facilities which help in organising functions such as dais, speaker box, wired mike, and wireless mike are available in the college.

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

Response: 33.33

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 05

File Description	Document
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View Document
Upload any additional information	View Document

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 15.96

4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five

years (INR in lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	100

File Description	Document
Upload Details of budget allocation, excluding salary during the last five years (Data Template)	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

Library of college doesn't have Integrated Library Management System (ILMS). But we are planning for digitalization of library in the future. College has its own library building which has three big rooms for books and has a study area where students can read books at their spare time. Library has around 26500 books. Purchased books are noted down in Accession register with accession number and are arranged accession number wise for easy accession of books. There is a separate issue register for faculty and students. Library cards were issued to all the regular students through which they can issue books. Issued books are to be returned 15 days. Without no dues from library, T.C. is not given to the students. Faculty members and students coming to the library register their name in attendance register. There is a free period for students in time table specially for library. There is a library committee for smooth operation and growth of library.

4.2.2 The institution has subscription for the following e-resources

1. e-journals
2. e-ShodhSindhu
3. Shodhganga Membership
4. e-books
5. Databases
6. Remote access to e-resources

Response: E. None of the above

File Description	Document
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership, Remote access to library resources, Web interface etc (Data Template)	View Document

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)**Response:** 0.15**4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)**

2019-20	2018-19	2017-18	2016-17	2015-16
0.06044	0	0.28349	0.20999	0.18026

File Description**Document**

Details of annual expenditure for purchase of books/e-books and journals/e-journals during the last five years (Data Template)

[View Document](#)

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the last completed academic year**Response:** 3.75**4.2.4.1 Number of teachers and students using library per day over last one year**

Response: 35

File Description**Document**

Details of library usage by teachers and students

[View Document](#)

4.3 IT Infrastructure**4.3.1 Institution frequently updates its IT facilities including Wi-Fi****Response:**

College understands the need and importance of IT facilities in teaching learning process. But since campus is in outer area of the city due to which there is always problem of network for internet. We had connection of BSNL broadband in 2015-16, which was for office use due to short range, but while construction of four lane road, wires were disconnected and that internet facility was lost. After that in 2017-18 we also tried to internet facility by purchasing Jio-fi but it was unsuccessful due to low network coverage. From 2019-20 college has installed Wi-Fi connection of Airtel. There is a main antenna for network which is connected to one link router. At present internet facility is used in office, principal chamber and staff room. There is planning of increasing number of routers so that we can provide IT

facilities throughout the campus.

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 132:1

4.3.3 Bandwidth of internet connection in the Institution

Response: E. < 05 MBPS

File Description	Document
Upload any additional Information	View Document
Details of available bandwidth of internet connection in the Institution	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 1973126.08

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
0.87458	0.17950	6.66581	7.05361	12420550

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

Following are the systems and procedures for maintaining and utilizing physical, academic and support facilities:

Laboratory- College has four laboratories for Chemistry, Botany, Zoology and Physics. Mainly lab technicians maintain laboratories under the guidance of head of the departments.

All the materials available and used are listed at the beginning of each session with the help of stock register. Similarly apparatus and instruments which are in working conditions are checked. Based on these observations list of materials and apparatus required are prepared in advance to be sent to the head of the institution upon asked and depending on budget, selected items are sent for purchase. Upon receiving of purchased material it is immediately registered to stock register. There is a issue register in lab which is properly maintained by the attendant and technician. They also make sure lab is clean and well maintained. In the month of March physical verification of departments are done by the appointed committees.

Library–library is maintained by assistant librarian since post of Librarian is vacant. There is a library committee. Stock registers regarding purchase of books is properly maintained. There is an issue and daily attendance register. Worn off books are written off by the committee. Library of the college is not computerized yet. Peon does regular cleaning and dusting of books to keep it safe for long run.

Sports- there is a sports committee under sports officer which supervise and contribute in maintenance ground and development of sports in the college. Sports committee chalks out action plan of sports activities and also organizes sports competitions. Sports equipment and materials issued and returned are duly noted down in the Issue register by Sports officer. Students of our college regularly participate in sector level games.

Computers – there are 7 working computers in our college. Its maintenance is cared by asst. grade 2 clerk under the supervision of the computer lab committee. In case of any technical problem or damage in computers available experts are called for repairing.

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 51.51

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
511	465	424	334	284

File Description

Upload any additional information Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)

Document

[View Document](#)

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 0

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution / non- government agencies year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description

Number of students benefited by scholarships and freeships institution / non- government agencies in last 5 years (Date Template)

Document

[View Document](#)

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: A. All of the above

File Description	Document
Details of capability building and skills enhancement initiatives (Data Template)	View Document
Any additional information	View Document

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 12.9

5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
109	87	93	103	101

File Description	Document
Number of students benefitted by guidance for competitive examinations and career counselling during the last five years	View Document
Any additional information	View Document

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response: C. 2 of the above

File Description	Document
Upload any additional information	View Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years											
Response: 0											
5.2.1.1 Number of outgoing students placed year - wise during the last five years.											
<table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table>		2019-20	2018-19	2017-18	2016-17	2015-16	0	0	0	0	0
2019-20	2018-19	2017-18	2016-17	2015-16							
0	0	0	0	0							
File Description	Document										
Details of student placement during the last five years (Data Template)	View Document										

5.2.2 Average percentage of students progressing to higher education during the last five years	
Response: 355.56	
5.2.2.1 Number of outgoing student progression to higher education during last five years	
Response: 672	
File Description	Document
Details of student progression to higher education (Data Template)	View Document

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)	
Response: 23.57	

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations, etc.) year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	05	03	02	0

5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
08	12	07	06	04

File Description	Document
Number of students qualifying in state/ national/ international level examinations during the last five years (Data Template)	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 0

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

2019-20	2018-19	2017-18	2016-17	2015-16
00	00	00	00	00

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national/international level during the last five year	View Document

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)

Response:

The Institution ensures the active participation of students in the effective governance of the College. An active student union is formed every year after the notification of the SantGahira Guru University. The student union is formed on the basis of highest marks obtained by the students in final exam. Under the supervision of in charge student union committee entire process of Student Union formation takes place following the guidelines laid by university. After rigorous scrutiny eligible candidates for the student union are selected.

The composition of students union is as follows

Patron - Principal

Student union In- charge

President

Vice President

Secretary

Joint Secretary

Class representatives

Name of the members of Student Union are formally declared by the Principal of the college. Oath taking ceremony is organized in which selected members take an oath to maintain

the dignity and to work in the interest of the college. They are also honoured with certificates in annual function.

Student Union works as a link between college administration and students. As the representative of students, the president of student union keeps the grievances and demands of the students before the principal. It works in cordination with other cells of the college and maintain overall discipline on the campus It guard the interests of students on the campus. They assist in organizing programmes in college such as annual sports meet and annual function.

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)**Response:** 0**5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
00	00	00	00	00

File Description	Document
Report of the event	View Document
Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template))	View Document

5.4 Alumni Engagement**5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services****Response:**

There is an Alumni association in our college but it is not registered yet. Though college is not getting any financial support from alumni association it contribute significantly to the developement of our college. They are invited by the college for alumni meeting and college functions and their valuable suggestion for the betterment of the college are sought and respected. Every year president, vice president, secretary and joint secretary of Alumni Association are elected by unanimous decision. They help in various activites of college like NSS camp organization, plantation etc. In the meeting of alumni they were asked to fill the feedback forms and give their response regarding different parameters. Regular contact is maintained with them through whatsapp group and telephonic communication.

Many of the alumni of colleges are working in different posts of government jobs or are self employed. Some of the alumni are Shri Vinayak Sai in charge principal of govt. College Kunkuri, Ms Chandni Afsana, and Ms. Basanti Sahuasstt. Prof.(contract) in Gurukul college of Pathalgaon, Adesh Gupta, Mamta Patel lecturer in govt. High school. Sometimes they are also invited to deliver lecture and enlighten students.

5.4.2 Alumni contribution during the last five years (INR in lakhs)**Response:** E. <1 Lakhs

File Description	Document
Upload any additional information	View Document

NAAC

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

Vision:

The vision of the college is to ensure holistic growth and development of rural youth by making them aware about different opportunities through which they can upgrade their living standards. The institution also focuses on inducing the social values like discipline and leadership and enhancing their personality by education them on morality ethics culture and society.

Mission:

Our mission is to provide a good learning experience and a platform for students to follow their dreams and achieve their goals in life. For the practice and implementation of the mission college makes strategy plan regular monitoring formal and informal arrangements various awareness programs and seminars.

Implementation:

- The college is also instructed to educate students on the policies of the Chhattisgarh state. The principal with the faculty members holds meetings to organize operational approaches, orientation programmes and counseling in order to make sure that students are completely aware of the vision and mission of the college.
- The college aims to empower rural students by giving them quality education to fight against the challenges of the real world.
- They are also taught to be confident and are encouraged to participate in the public speaking programme seminar/conferences and workshop to develop their hidden talents.
- For the overall development of an individual, college also conducts NCC, NSS cultural and sports as the extracurricular activities.

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

- We take in the suggestions and feedbacks from students, alumni, parents, faculty members and other stake holders for the proper functioning of the college.
- Our institution plan to formulate a quality policy by adhering to the inputs given by IQAC and HEI.
- Through their various orientation programmes they explain the techniques of dynamic vision of working and update the institution with latest developments and different ways of participative management.

- Both long term and short term programmes are planned & scheduled according to the guidelines of the HEI authorities to manage and monitor the institutional practices.
- Moreover the state government's policies are taken into consideration and are supervised by the head of the intuitions with the help of the faculty members of the college.

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

Strategic/perspective plans are formed by conduction meetings and having intense discussions between the principal and the faculty members for the betterment of the institution/academic excellence and for the fulfillment of all aspects. There are different committees of students as well as teachers involved in monitoring and evaluating the institutional policies. The committees organize frequent meetings to ensure that the policies are practiced among the students as well as suggestions/changes are put forward to improve the existing policy.

Our college not only focuses on the academics but also believes in-

1. Active participation in sports and extracurricular activities.
2. Inculcating moral and ethical values.
3. Encouraging students to be disciplined, confident, honest and have leadership qualities.
4. Teachers are also sent to staff academic colleges for training and skill development programmes.

Our college also intends to develop institutional infrastructure for providing better facilities to the students. It includes renovation and construction of building, laboratories, indoor and outdoor sports, computer labs, smart classes, class rooms, washrooms drinking water facilities and promoting green and clean campus.

Adapting new methods of learning through college has put up projectors in same classes virtual classes in order to attain better understanding of subject matter by the students.

Various other programmes like extension activities, alumni contribution cultural activities, sports events and competition. Holistic development providing better learning experience and having healthy competition between students.

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Response:

Response:

Building of internal organizational structure is crucial in the successful implementation of the institution of rules. The internal organization works in various stages. The institution has different

authorities assigned for taking up different responsibilities, committees formed at every stage should do their work properly in order to get a whole some result, and that the success and accomplishments of an institution is not a one person's job rather it's a team work. Committees at lower stages do their work and forward the information to their seniors (at the upper stage) to make corrections if required and finally show it to the principal who grants permission and provides all the facilities to get the work done. Any decision that has been taken for the welfare of the institution and its policies are well thought off discussed over and over again has been approved by several committees and then is established as institutional policies.

There are different works bodies for specific works like-

- Examination cell that takes care of the successful execution of the exam. They plan the question paper time table setting arrangements, answer sheet correction them and allthe essential related to the examination.

Student Union cell –

This brings the institutional policies in the picture. It inculcates the feeling of leadership in today youth to maybe someday go ahead and be a part of the policies in the actual world. It enhances a student's personality in so many different ways.

- Administrative Cell– This takes care of all the office work paper works filling up forms, collecting fees, clearing all the queries and basically guide you if you're confused about anything in the institution.
- Extracurricular club (sports, cultural, eco, alumni association etc.)

This cell helps in the all round development of a students. They make college more than getting education by letting you discover you hidden talents and develop yours skills. It motivates you to participate in multiple things and is very essential part of institutional bodies.

- Discipline committee (Anti ragging cell) this is also a mandatory unit that should be in every institution so as to maintain the decorum of the college. Students can be frank in their approach but disciplined at the same time keeping in mind the institution's pride.

So that's how all the work has been divided among faculty members, helping staff and students to work together and successfully implement all the ground rules of the college.

6.2.3 Implementation of e-governance in areas of operation

- 1. Administration**
- 2. Finance and Accounts**
- 3. Student Admission and Support**
- 4. Examination**

Response: C. 2 of the above

File Description	Document
Details of implementation of e-governance in areas of operation, Administration etc	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

Our college believes that welfare of teaching and non teaching staff reflects on the output and contribution towards growth of the institution. Therefore college takes following effective measures for the employees of college:

For academic growth teachers are permitted to attend orientation programme and refresher course as per the rule of the Higher Education.

Faculty are allowed to attend faculty development programmes, workshops, present research papers in national and international conferences, by the permission of the Principal on showing invitation letter.

Faculty members are given No Objection Certificate by the principal, if they want to do Ph. D in their respective fields.

NCC and NSS officers are also given duty leave to attend training programme/camp to enhance their knowledge.

Non teaching staff are also permitted to attend skill development courses or training.

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Details of teachers provided with financial support to attend conference, workshops etc during the last five years	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0

6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff	View Document

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 36.77

6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
06	02	0	01	08

File Description	Document
Details of teachers attending professional development programmes during the last five years	View Document

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:**Response:**

Performance appraisal is very necessary in professionalism. It increases employee's dedication and motivates them to work whole heartedly. In an institution teaching and non teaching staff should also be evaluated on the basis of their job and should be appreciated for their doings. There are so many different ways by which one can monitor the faculty members work feedback from students helps a lot in this case. They can be rated on their teaching skills, seriousness towards their job, behavior punctuality and so on. Regular feedbacks can help teachers to improve what they're lacking. Teacher's diary is another way of evaluation teacher's performance. They can mention all their participation's and accomplishments in that diary. This diary should be forwarded to the principal for further dealings. Institution also assesses teacher's performance by their class results. If the students have managed to score more than the average marks in a subject then this proves that the particular subject teacher is good at this work.

Teacher's involvement in the government assigned jobs such as election duty and social awareness campaign can also be considered as criteria to evaluate their profile. There should not be any partiality with the non-teaching staff; even their work should also be appreciated. Because all the staff work together and become the backbone of the institution.

Confidential reports are filed annually by all regular teaching and non teaching staff. The principal fills his opinion after a microscopic examination for the confidential report. After that through the office of regional additional director higher education department the commissioner is sent to the higher education department for necessary action. Parallel to this the API proforma is also filled by the regular teachers of the college under which all the activities done by the teacher in the academic session are presented in the prescribed proforma. This format is related to research paper and both publication seminar conference participation and presentation of paper number of periods on teaching hours, execution of examination work discharge of responsibility in various committees and examination results. The commissioner is presented to the higher education department through the principal for performance evaluation.

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

Thakur Shobha Singh Govt. college Pathalgaon is a government institution. The budget allocation is provided by the government according to different items in the context of the operation and infrastructure development of the college. From time to time the financial audit is conducted by the higher education department audit team and accountant general Chhattisgarh team. In this episode the bound audit of the institute is done in recent completed academic year 2019-20 by the departmental audit team. The accountant general of Chhattisgarh audit team has also audited in completed academic year

The internal financial audit of income and expenditure is carried out regularly by the team internal audit committee constituted by the institution and every year verification work at all departments is done

through various physical verification committees.

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 40.51

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
11.79500	10.58200	6.13100	5.72100	6.28200

File Description	Document
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

Response:

The institute head and the drawing disbursing officer ensure that the fund is used accordance with the objective for which the fund has been received. Income expenditure is monitored. The internal audit committee oversees. Fund receipts are recorded in the register corresponding to the item.

Major sources of funding at the institution:-

- Allocation received from the state government
- Development fees received from students
- Allocation related to salaries of employees development of infrastructure and other expenses in allocation from the state government.
- Prior to the use of public participation fund (funds collected from students).

Prioritization of funds is decided by holding meeting with the head of the institution and purchasing committee. The use of the fund follows purchasing formalities, precious is compared through comparative details on tender invitation.

The recommended firm is issued a supply related order. The payment process is then completed. Public participation vote is used in the interest and welfare of students for library development maintenance and

management of CCTV, washroom, study tour and salary of teachers appointed under public participation committee.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

Response:

As per national assessment and accreditation council (NAAC) guidelines every accredited institution should establish an internal quality assurance cell (IQAC) as a post accreditation quality sustenance measure. IQAC in any institution is a significant administrative body that is responsible for all quality matters. It is the prime responsibility of IQAC to initiate plan and supervise various activities that are necessary to increase the quality of the education imparted in an institution. There are different committees formed to monitor every activity under the guidelines of NAAC. These committees have been looking at various facts of the college such as academic extracurricular, administrative, extension services and financial aspect. The role of IQAC is maintaining quality standards in teaching, learning and evaluation is crucial and hence increases the institutional standards.

The major initiatives decided by the IQAC are-

- Strict and sincere maintenance of the college decorum for which discipline cell has been set up in college that controls the situations during an event or competitions and suppresses it from going over-board. Also anti-ragging cell has been set up and regular workshops are conducted to spread the awareness among the students.
- Safety and medical Aid-

In case of any casualties the first aid will be given to the student right away. All sorts of safety measures are taken care of while any public event is organized. Girls are given their basic needs for the sake of health and hygiene; washrooms are built in the institutional building for both boys and girls.

- Vision and mission of the college is kept in mind during the formulation and implementation of rules.
- IQAC collects feedbacks regularly to understand everyone's perspective and takes notes of their suggestions for better outcome of the college practices.
- IQAC conducts regular meetings with all the committee members and monitors their functioning.
- IQAC also focuses on the renovation, construction of the college building and notification of different internal cells such as laboratory and library.

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Response:

Response:

- Students having below average marks in the exams should be enrolled in the remedial classes for the respective subject. This will help them to understand the concept better and improve in the upcoming exams. Also these classes should be open for other students, who're willing to learn.
- Regular feedbacks form students can help evaluating teacher's performance. Behavior and participation in other collegiate activities. This can be later shared to the teachers as it will help them to improve their short comings, know where they're leaking whether they need to change their teaching pattern.
- Improving communication skills are must to earn respect this society. People cannot bully you if you're a good hold of language. There must be English classes and workshops organized in the college and IQAC should enforce the use of English language in the campus.
- E-learning use of technology and online platforms should be introduced among students. They should be encouraged to use these mediums alongside conventional learning method. As the college has students from rural background they should know how to work computers for increasing their like hood to job opportunities.

6.5.3 Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
- 2.Collaborative quality intitatives with other institution(s)**
- 3.Participation in NIRF**
- 4.any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

Response: D. 1 of the above

File Description	Document
Upload details of Quality assurance initiatives of the institution	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

Being a Co-educational institution, all students are encouraged to have mutual respect and support to opposite gender and develop their personality and skills with equal opportunity leading to a very peaceful and harmonious system. The vision of the institution is to produce responsible, socially committed, intellectually competent men and women to confront the challenges of the world. Gender equity initiatives help students to access and enjoy equality in everything: resources, opportunities and in achieving rewards. The institution provides and assures various facilities and care to promote gender equity along with a sense of security. The rapport between staff and students cultivate a congenial working/learning atmosphere in the college.

1 Safety and Security

- College campus is equipped with 32 CCTV cameras at different locations including all classrooms and corridors and entrance, which is monitored by principle himself to ensure safety of students.
 - In academic as well as non-academic trips from the college, authorities ensure that a lady teacher accompanies the students as a guardian.
- The Student Affairs and Grievance Redressal Cell, Anti-Ragging Committee and Anti-Ragging squad and Women's cell play a vital role in ensuring gender equity.
- The college has a provision of grievance box for students to raise their grievances.
 - Self defence mechanism classes were organized exclusively for girl students under the auspices of NCC.

2 Counselling and lectures

- The Women's Counselling Cell provides guidance and counselling to the needy students on personal and academic matters.
- Lectures are also conducted by eminent persons for some thrust areas like goal setting, stress management, problems of teenage, how to handle life struggles and judicial actions against sexual harassment.

3 Facilities for girls

- The college has provided a comfortable common room exclusively for girls to take rest and spend their leisure time.

- There are two girls rest rooms with basic facilities in the college.

File Description	Document
Link for annual gender sensitization action plan	View Document

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

- 1.Solar energy
- 2.Biogas plant
- 3.Wheeling to the Grid
- 4.Sensor-based energy conservation
- 5.Use of LED bulbs/ power efficient equipment

Response: D. 1 of the above

File Description	Document
Geotagged Photographs	View Document
Any other relevant information	View Document

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- Solid waste management
- Liquid waste management
- Biomedical waste management
- E-waste management
- Waste recycling system
- Hazardous chemicals and radioactive waste management

Response:

Our institution is committed towards management of wastes to maintain cleanliness and hygiene in the campus.

Solid waste management

The institution practices the 3Rs that is Reducing, Reusing and Recycling of wastes. Teachers always motivate students to keep campus neat and clean and avoid littering. The college management along with extension activities like NCC and NSS accomplish the mission of reducing waste. NSS volunteers and NCC cadet helps in cleaning campus periodically following the statement of NSS theams “Swacchhata ke liye yuva” and through Swachh Bharat Mission in college campus.

Wastes generated on daily basis generally includes paper, wrappers, disposables cups etc. are collected in dustbins at different locations in the campus. Degradable wastes of campus such as leaf litter are disposed in pits for composting, which is later used as manure in plants. The college has a separate cleaning and waste management department. The institutions ensure that all areas of the campus are cleaned.

Liquid waste management

The waste water from overflow of syntax on the roof of the building is directed to the area with saal, sagone, seesham trees through pipe. Thus water which is utilised for the growth of trees.

Similarly the waste water generated near water cooler is directed to plants grown in the middle of the campus. At present there is no sewage water treatment technique in the college.

E-waste management

E-waste generated from the department is disposed off through the recommendation of the physical verification committee by the head of the departments who propose to write off committee for its proper disposal with the final approval of the principal. The different computer and electronic wastes are disposed off as per the guideline of state pollution control board (SPCB) Chhattisgarh.

Biomedical waste management

No biomedical wastes are generated in the college.

Hazardous chemicals and radioactive waste management

No hazardous and radioactive wastes are generated in the college.

File Description	Document
Link for Geotagged photographs of the facilities	View Document

7.1.4 Water conservation facilities available in the Institution:

- 1. Rain water harvesting**
- 2. Borewell /Open well recharge**
- 3. Construction of tanks and bunds**
- 4. Waste water recycling**
- 5. Maintenance of water bodies and distribution system in the campus**

Response: C. 2 of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document
Any other relevant information	View Document

7.1.5 Green campus initiatives include:

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. landscaping with trees and plants**

Response: D. 1 of the above

File Description	Document
Geotagged photos / videos of the facilities	View Document
Any other relevant documents	View Document

7.1.6 Quality audits on environment and energy regularly undertaken by the Institution and any awards received for such green campus initiatives:

- 1. Green audit**
- 2. Energy audit**
- 3. Environment audit**
- 4. Clean and green campus recognitions / awards**
- 5. Beyond the campus environmental promotion activities**

Response: C. 2 of the above

File Description	Document
Any other relevant information	View Document

7.1.7 The Institution has disabled-friendly, barrier free environment

- 1. Built environment with ramps/lifts for easy access to classrooms.**
- 2. Disabled-friendly washrooms**
- 3. Signage including tactile path, lights, display boards and signposts**
- 4. Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**
- 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

Response: D.1 of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

Our institution provides an inclusive environment and tries to develop unity among students regardless of their diversities. Most of the students of our college are rural and tribal students whose background is different than the other students. So it is our responsibility to provide an environment which encourages harmony among all the students. Students coming from different culture, language, communities and socioeconomic backgrounds are treated equally and fairly.

Efforts for Socioeconomic harmony

- College strictly follows reservation policy for ST,SC,OBC,minority and freedom fighter as per the rules of government during admission process. There is provision of concession in admission fees for students of the reserved category as well.
- Following the rules of government we provide scholarship to students of reserved category, minority and below poverty line, for their financial assistance.

Efforts for Communal harmony

- College has ST/SC cell to promote special interests of students in the reserved category. It also provides assistance in areas where students experience difficulties such as admission and scholarship. The cell organizes interactive sessions to deal with the personal, social and academic issues of students.
- There is a Differently abled/Minority Welfare Committee, which is committed to help differently abled and minority students for their academic development. The cell works with the purpose of empowering and ensuring equal opportunities in every dimensions of education.

Efforts for Cultural, regional, linguistic harmony

- College has environment which respect all the religions and cultures. In annual function we encourage students to present the cultural activities representing different cultures and regions. Dance and songs like Karma, Sambalpuri, Nagpuri, Sua, Punjabi, Panthi and so on are enthusiastically presented in the college functions.
- College celebrates important days of all the religions and cultures.

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

Students are the future of the nation. We inculcate sense of constitutional values, rights and duties preparing them to be a responsible citizen. We sensitize students and employees to the constitutional obligations through workshops, lectures, programmes and celebrating national festivals and days.

National festivals

National festivals Independence day and Republic day are celebrated religiously in our college following the proper protocol in the presence of all the staff members and students. This develops a of sense patriotism and to abide the constitution and respect national flag and national anthem and constantly contribute to the progress of nation.

Constitution day

We celebrate Constitution day in our college commemorating the adoption of the Constitution of India. In this day we give information about fundamental rights, duties and importance of constitution to the students. All the faculty members and students take pledge to respect and abide our constitution. We also organize essay competition on this day on topic related to constitution to promote constitutional values among students.

National Voter's day

College celebrates National Voter's day in collaboration with tehsil office to make young students aware of their right to vote as a responsible citizen. In this programmes we encourage students to get their voter ID made and get their name registered in voter id list. Information about helpline numbers and voter Portal of Election Commission of India are given by the staff of tehsil office. SDM and tehsildar also give speech to promote participation of youth in the electoral process.

SVEEP (Systematic Voters Education and Electoral Participation) activities

College actively participates in SVEEP activities of the Election Commission of India for spreading voter awareness and promoting voter literacy in India. Students of our college regularly participates in debates, extempore, speech, competition organized under SVEEP.

Under the direction of Collectorate Jashpur, International day of the Girl Child was celebrated as 'JashPran Bitiya Agrah Diwas' in which girl students of our college formed 'Bitiyatolis' and did door to door campaign requested people to participate in voting.

NCC and NSS

'Matdata jagrukta' is one of the motto of the NSS unit of college. NSS volunteers helps in creating awareness through nukkad naatak, songs and speech. NCC also performs activities to bring awareness among people.

Legal Literacy Camps

College also organised workshops under legal literacyCamp to make students aware of their rights and about the role,activities and functioning of the legal service institution.

Sanskriti Gyan Pariksha

College take sanskriti gyan pariksha organised by Vidya Bharti Sanskriti Shiksha Sansthan to promote and preserve morals, ethics, human values and richheritage of Indian culture. Students of our college have also secured positions in top ten of the Jashpur district.

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

1. The Code of Conduct is displayed on the website
2. There is a committee to monitor adherence to the Code of Conduct
3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

Response: C. 2 of the above

File Description	Document
Details of the monitoring committee composition and minutes of the committee meeting number of programmes organized reports on the various programs etc in support of the claims	View Document
Code of ethics policy document	View Document

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

College promote ethics and values amongst students and faculty. The college organizes national festivals, events and anniversaries of great personalities of India.

International day of Yoga

Collegecelebrates international yoga day rejuvenating India's ancient tradition of yoga. Staff and students do different yogasanas which are beneficial in keeping body and mind in sound health.

Independence Day

National flag is hoisted by the Principal and patriotic speech is delivered by the Principal and other staff

members. Cadets of NCC do march past along with NSS volunteers. Sweets are distributed among staff and students after the programme.

Sadbhawnadiwas

It is celebrated to commemorate visionary prime minister Shri Rajiv Gandhi to encourage national integration, peace, affection and communal harmony among people of all religions.

Teacher's day

Students enthusiastically organize teacher's day programme. Students are made aware about the life, thoughts and contribution of Sarvpalli Dr. Radhakrishnan.

NSS day

College has a prestigious wing of NSS to develop social and civic responsibilities in students. Various cultural programmes including poem, speech, songs, folkdance are presented by the NSS volunteers.

World Ozone day

To show the significance of Ozone layer in our life on Earth, we celebrate World Ozone day and convey the message to protect the ozone layer for future generations.

Gandhi Jayanti

Unparalleled contribution of Mahatma Gandhi also known as Father of the Nation, which led to the independence of India is celebrated by encouraging Gandhian philosophy of truth and non-violence in students.

NCC day

College boasts of very active NCC unit. In this day NCC battalion do parade in the college ground.

Then colourful cultural programme is organized by the NCC cadets.

National Youth Day

Birthday of great social reformer and philosopher Swami Vivekananda is celebrated as national youth day in our college. To propagate the ideas of Swami Vivekananda essay and speech competitions are organized.

Human Rights day

To celebrate Universal Declaration of Human Rights function is organized for protection and promotion of human dignity and rights.

Republic day

Republic day is celebrated to underline the significance of Indian republic and its constitution. On this

occasion national flag is hoisted and Parade is held in the college in presence all the faculty members and students.

Science day

To recall the notable discovery of Raman Effect by great scientist Dr. C.V. Raman. Poster, essay, speech, working model, quiz competitions are organized by science club on various scientific themes to promote scientific temperament.

Saraswati Puja/Vasantpanchami

One of the most auspicious Indian festival for students is sarswatipuja . In this occasion goddess saraswati is worshipped and prayed by the students. Teachers deliver speech regarding knowledge and education to the students.

File Description	Document
Link for Annual report of the celebrations and commemorative events for the last five years	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

Title of the Practice: Seminar series by Students

Objectives of the Practice

- To build self confidence in students for representation of their knowledge of subject through seminar in front of audience.
- To give them idea about how to present seminar, which will help them in their higher studies?
- To give shape to their personality and make them comfortable in speaking.
- To deepen their knowledge of subject.

The Context

Being a college of rural and tribal region, students here are generally hesitant of speaking in front of people. It was observed that students are not coming forward to speak up in the class. They can write answers but are unable to explain it orally. Interactions with students revealed that they have never spoken in front of audience so they are afraid or nervous even if they have knowledge of the topic. This situation presented a challenge in front of faculty members.

After graduation most of the students go to different colleges for Post graduation. And seminar presentation is an integral part of internal assessment in PG curriculum. Keeping that in mind we thought about the strategy to prepare students to be confident enough that they can express their knowledge in a proper manner not only in written form but orally as well. This practice of seminar series by students has many advantages. Students gain confidence and experience of presentation. Their understanding of subject also enhances. Speaking and writing ability of students improves. We made it compulsory especially for final year UG students to participate in this practice.

The Practice

Indian higher education gives emphasis on overall development of students. This practice is an effort to achieve mission of the college to make students look beyond the boundaries of text books and be confident and competitive. Every week on Saturday 'Seminar series by Students' is organized in which students of all years are present along with the faculty. Seminar on a particular topic is presented by the students and written file is submitted to the subject teacher.

Distribution of Seminar topics

In each session at the starting of class subject teachers ask students to choose topic of their interest from syllabus of their course for seminar, in case they couldn't then subject teacher give topic to them. Students can also choose topic apart from syllabus but should be related to the subject.

Orientation class for students on writing and representing seminar

One separate short orientation class is taken by the faculty to give necessary information about proper way of writing seminar topic in files like heading of the topic should be written at the top along with their name and roll number at the bottom, then content should be written with page numbers, followed by the introduction of the topic, subheadings and finally applications or significance.

Students are also given guidance about how to give oral presentation with confidence. Students are motivated to present seminar without looking at the file.

Display of seminar schedule

After topic distribution, date of seminar is scheduled by the HODs. A notice with list of seminar topics, name of students, class and date is displayed on the notice board. Students are strictly instructed to be present on the day of seminar.

Presentation of Seminar

Students present their seminar on green board in the presence of faculty and students. Principal also comes to this seminar if he is free and motivates students. Students explain their topic in 15 to 20 minutes. After explanation questions from audience are asked. On concluding remarks faculty appreciates effort of students and points out areas in which they need further improvement. Students are also asked to talk about their experience of presentation and how they feel about this practice.

Evidence of Success

Students found this seminar series extremely helpful. Their confidence level has increased by leaps and bounds. Some of them were so excited that they expressed their willingness to speak in functions organized by the college. Number of students giving answers in class has increased. Alumni who went for higher studies gave their feedback about seminar series that it was very helpful for them. Feedback of the practices are presented by photographs:

Problems Encountered and Resources Required

This practice doesn't need any special resource, we easily implemented by resources already available in the college. Students need constant motivation to participate in this seminar series. Sometimes students don't make much effort in giving seminar and present passable performance.

Title of the Practice: 'Student of the year'

Objectives of the Practice

- To encourage students to participate in various activities of college.
- To promote healthy competency among students.
- All round development of students.
- Provide opportunity to students show their talents.

The Context

College organizes various programmes and functions for holistic development of students. Despite our insistence and motivation number of students taking part in extracurricular activities and sports are less than expected. Majority of students have mentality to mainly focus on academics and are less interested in extracurricular activities and sports. Changing their mindset and to produce willingness for participation was very challenging. Therefore after much brainstorming, we initiated this practice to select student who perform best in academics, extracurricular activities and sports and give him/her recognition as 'student of the year' along with certificate and trophy. Such recognition tends to draw the attention of students towards participation. From 2019-20 we have also started to give cash Rs 1500. We are planning to increase the amount to help them in higher studies.

The Practice

IQAC supervises the whole process of this practice. They keep track of students doing well in competitions such as essay, speech, debate, extempore, poster, quiz, dance, games etc. committee which organizes the competition gives their record to the IQAC. Each department give names of students who is doing academically good like attends class regularly, is well behaved, got excellent marks in unit tests, internal exams. After collection of records IQAC meticulously select student who has done exceptionally well in all the fields. Unanimous decision is taken to select the name of the student without partiality. Name of 'student of the year' is announced by the principal in annual function and is honored by certificate and trophy.

Evidence of Success

The number of students taking part in competitions has increased during last five year. Students are more willing in participative activities. Number of students getting selected at sector level in sports and other competitions has also increased.

Problems Encountered and Resources Required

Selection process takes lot of brainstorming especially when there is close competition between students. Scheme for collection of fund is not yet finalized.

File Description	Document
Link for Best practices in the Institutional web site	View Document

7.3 Institutional Distinctiveness**7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words****Response:**

National Service Scheme and National Cadet Corps are very Strong pillars of our college, which makes our college stand out in the area of extension activities. It is one of the two colleges of Jashpur district which has both NSS and NCC units. College is very proud of NSS and NCC, being a platform where young students are given a new dimension to their personality along with sense of social service and patriotism. Since formation of these units number of students interested has increased every year. Now all the seats are fully filled in both the units.

National Service Scheme

NSS is the platform where youth of the nation thereby become responsible citizen of India. To develop

their personality by providing community service while they are studying.

Aim

The motto of NSS 'Not Me But You' reflects the essence of democratic living and upholds the need for self-less service towards national integration and social harmony.

Joining the NSS

Notice regarding registration of volunteers is displayed on notice board by the NSS programme officer. Desirous regular students contact Programme officer and can get enrolled in NSS. Maximum allotted seats for volunteers are 100 including boys and girls.

Activities of NSS

Under this scheme students must provide 240 hours of service in two years as well as participate in at least one camp to get B certificate. Various activities are done under the supervision of the programme officer:

- Plantation–done in campus and other places. Under scheme of Harit Chhattisgarh NSS unit is actively involved in plantation.
- Maintain cleanliness- cleanliness programmes are done regularly in the campus and camps.
- National integration- programmes giving the message of integrity of nation are organized such as Sadbhawna diwas, Human Rights day, Samvidhan diwas and so on.
- Donation of labour- during NSS camps volunteers do work of labour freely for the welfare of society.
- Awareness - rallies, workshops on health and education, New Education Policy, road safety, Nashamukti, electronic voter machine are conducted by NSS.
- Camps - One day camp is organized each year in 'Godgram Patarapali' and seven days NSS camps are organized in different villages each year. In these camps students become self reliant and are actively engaged in the development of society like making soaking pit, helping in toilet construction, vaccination of cattle, health programe, painting walls of schools, filling of pits on the road, pond cleaning, road construction dam construction, cleaning awareness rallies etc.

5. CONCLUSION

Additional Information :

Thakur Shobha Singh government college strives to provides quality education to the student of this area. Most of the students come from poor socio-economic background and this college is the only hope for their education. This Institution has groomed these students into deserving citizens ready to serve the society and nation in every walk of life. The college has immense potential for higher education with research activities in arts and commerce disciplines, also for growth and expansion to meet the demand of the future generation. Our future goal is infrastructural development, modernization of laboratory, curricular development and enrichment and establishing link with industries.

Concluding Remarks :

Institution is keen to develop itself into center of excellence. We focus on not only on academics but also in curricular activities, innovative teaching and learning, extension activities, to fulfill its objective of educationally, morally and spiritually strong students to face the challenges of the real world. We inculcate social, cultural, economic and environmental consciousness for upliftment of the students of this area. College is also taking self evaluating approach by implementing feedback system. The college is ready to take all necessary steps for further improvement and overall development in the field of education.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																																								
1.2.3	<p>Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years</p> <p>1.2.3.1. Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>05</td> <td>07</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>0</td> <td>1</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p>Remark : DVV has made the changes as per input 1.2.2</p>	2019-20	2018-19	2017-18	2016-17	2015-16	0	05	07	0	0	2019-20	2018-19	2017-18	2016-17	2015-16	0	0	1	0	0																				
2019-20	2018-19	2017-18	2016-17	2015-16																																					
0	05	07	0	0																																					
2019-20	2018-19	2017-18	2016-17	2015-16																																					
0	0	1	0	0																																					
2.1.1	<p>Average Enrolment percentage (Average of last five years)</p> <p>2.1.1.1. Number of students admitted year-wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>922</td> <td>824</td> <td>772</td> <td>718</td> <td>642</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>540</td> <td>540</td> <td>540</td> <td>718</td> <td>642</td> </tr> </tbody> </table> <p>2.1.1.2. Number of sanctioned seats year wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>570</td> <td>570</td> <td>570</td> <td>540</td> <td>500</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>570</td> <td>570</td> <td>570</td> <td>540</td> <td>500</td> </tr> </tbody> </table> <p>Remark : DVV has made the changes as per excluding diploma students .</p>	2019-20	2018-19	2017-18	2016-17	2015-16	922	824	772	718	642	2019-20	2018-19	2017-18	2016-17	2015-16	540	540	540	718	642	2019-20	2018-19	2017-18	2016-17	2015-16	570	570	570	540	500	2019-20	2018-19	2017-18	2016-17	2015-16	570	570	570	540	500
2019-20	2018-19	2017-18	2016-17	2015-16																																					
922	824	772	718	642																																					
2019-20	2018-19	2017-18	2016-17	2015-16																																					
540	540	540	718	642																																					
2019-20	2018-19	2017-18	2016-17	2015-16																																					
570	570	570	540	500																																					
2019-20	2018-19	2017-18	2016-17	2015-16																																					
570	570	570	540	500																																					

2.1.2	<p>Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)</p> <p>2.1.2.1. Number of actual students admitted from the reserved categories year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="306 430 1046 564"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>355</td> <td>355</td> <td>355</td> <td>336</td> <td>312</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="306 645 1046 779"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>351</td> <td>351</td> <td>351</td> <td>331</td> <td>311</td> </tr> </tbody> </table> <p>Remark : Supporting documents has not reflect count of admitted reserved students by HEI.</p>	2019-20	2018-19	2017-18	2016-17	2015-16	355	355	355	336	312	2019-20	2018-19	2017-18	2016-17	2015-16	351	351	351	331	311
2019-20	2018-19	2017-18	2016-17	2015-16																	
355	355	355	336	312																	
2019-20	2018-19	2017-18	2016-17	2015-16																	
351	351	351	331	311																	
4.2.3	<p>Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)</p> <p>4.2.3.1. Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="306 1137 1046 1272"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>60944</td> <td>0</td> <td>228349</td> <td>209999</td> <td>108026</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="306 1352 1046 1487"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>0.06044</td> <td>0</td> <td>0.28349</td> <td>0.20999</td> <td>0.18026</td> </tr> </tbody> </table> <p>Remark : Amount of Annual expenditure of purchase of books/e-books and subscription to journals/e- journals has not proper reflect in provided report.</p>	2019-20	2018-19	2017-18	2016-17	2015-16	60944	0	228349	209999	108026	2019-20	2018-19	2017-18	2016-17	2015-16	0.06044	0	0.28349	0.20999	0.18026
2019-20	2018-19	2017-18	2016-17	2015-16																	
60944	0	228349	209999	108026																	
2019-20	2018-19	2017-18	2016-17	2015-16																	
0.06044	0	0.28349	0.20999	0.18026																	
4.2.4	<p>Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the last completed academic year</p> <p>4.2.4.1. Number of teachers and students using library per day over last one year</p> <p>Answer before DVV Verification : 174</p> <p>Answer after DVV Verification: 35</p> <p>Remark : DVV has made the changes as per average of teacher and students using library per day on (dates)</p>																				
4.4.1	<p>Average percentage of expenditure incurred on maintenance of infrastructure (physical and</p>																				

academic support facilities) excluding salary component during the last five years(INR in Lakhs)

4.4.1.1. Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
87459	179500	666582	705363	1242055 1

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
0.87458	0.17950	6.66581	7.05361	1242055 0

Remark : Amount of Expenditure incurred on maintenance of infrastructure has not proper reflect in provided report by HEI.

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

5.1.1.1. Number of students benefited by scholarships and freeships provided by the Government year-wise during last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
547	465	424	334	365

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
511	465	424	334	284

Remark : DVV has made the changes as per provided link in excel by HEI.

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

Answer before DVV Verification:

--	--	--	--	--

2019-20	2018-19	2017-18	2016-17	2015-16
92	59	18	21	58

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
00	00	00	00	00

Remark : DVV has not considered certificate of participation.

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

5.3.3.1. Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
75	36	40	44	37

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
00	00	00	00	00

Remark : Relevant document has not provided by HEI.

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

6.4.2.1. Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
1179500	1058200	613100	572100	628200

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
11.79500	10.58200	6.13100	5.72100	6.28200

Remark : DVV convert the value in lakhs.

2.Extended Profile Deviations

ID	Extended Questions																				
1.2	<p>Number of programs offered year-wise for last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>06</td> <td>06</td> <td>06</td> <td>05</td> <td>05</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>05</td> <td>05</td> <td>05</td> <td>05</td> <td>05</td> </tr> </tbody> </table>	2019-20	2018-19	2017-18	2016-17	2015-16	06	06	06	05	05	2019-20	2018-19	2017-18	2016-17	2015-16	05	05	05	05	05
2019-20	2018-19	2017-18	2016-17	2015-16																	
06	06	06	05	05																	
2019-20	2018-19	2017-18	2016-17	2015-16																	
05	05	05	05	05																	
2.2	<p>Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>355</td> <td>355</td> <td>355</td> <td>336</td> <td>312</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>00</td> <td>00</td> <td>00</td> <td>00</td> <td>00</td> </tr> </tbody> </table>	2019-20	2018-19	2017-18	2016-17	2015-16	355	355	355	336	312	2019-20	2018-19	2017-18	2016-17	2015-16	00	00	00	00	00
2019-20	2018-19	2017-18	2016-17	2015-16																	
355	355	355	336	312																	
2019-20	2018-19	2017-18	2016-17	2015-16																	
00	00	00	00	00																	
3.2	<p>Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>1.48</td> <td>1.80</td> <td>8.94</td> <td>9.15</td> <td>125.29</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>1.47</td> <td>1.79</td> <td>8.93</td> <td>9.14</td> <td>125.9</td> </tr> </tbody> </table>	2019-20	2018-19	2017-18	2016-17	2015-16	1.48	1.80	8.94	9.15	125.29	2019-20	2018-19	2017-18	2016-17	2015-16	1.47	1.79	8.93	9.14	125.9
2019-20	2018-19	2017-18	2016-17	2015-16																	
1.48	1.80	8.94	9.15	125.29																	
2019-20	2018-19	2017-18	2016-17	2015-16																	
1.47	1.79	8.93	9.14	125.9																	